

STATEMENT OF WORK

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1.0 INTRODUCTION / BACKGROUND

This Indefinite-Delivery/Indefinite-Quantity (IDIQ) Contract is issued for the performance of ***Regulatory Technical Support Services*** in support of Central Plateau Cleanup Company (CPCCo) work scope for the period date of award to September 30, 2022, with two additional one-year option periods. CPCCo is a prime contractor to the Department of Energy (DOE) and all work on this Statement of Work will be performed in support of the CPCCo contract with DOE.

Production activities during site operations, resulted in contamination of soil and groundwater at the Hanford site. CPCCo is performing remediation efforts to restore groundwater and remove contaminants from the aquifer. Part of this work involves the evaluation of thousands of samples yearly and ensuring compliance with state and federal laws. CPCCo is also responsible for collecting remedial system operational data and tracking trends to show the effectiveness of the cleanup efforts.

In addition, CPCCo performs remediation efforts of contaminated soil on the Hanford Site. Part of this work involves remedial investigation of the soil, determination of the remedial activities, and establishment of cleanup and closure decisions.

CPCCo has several significant projects underway that require a variety of technical support to ensure project objectives and accomplishments are achieved.

The level of support required by CPCCo may not be consistent during the contract period and may increase or decrease according to the program needs and available funding. Throughout the Contract, the terms ‘technical support’, ‘technical assistance personnel’, ‘technical specialist’, ‘technical consultant’, ‘support services’, and ‘support service personnel’ are synonymous and refer to the Contractor personnel who provide Contract specified activities/services to CPCCo via Task Order Release (TOR).

2.0 DESCRIPTION OF WORK – GENERAL

CPCCo requires a Contractor to provide regulatory technical support for Resource, Conservation, and Recovery Act (RCRA), Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), Clean Air Act (CAA), and other regulatory projects. The technical support includes RCRA permitting, CERCLA decision documentation, air emission modeling, data evaluation, and related supporting technical services.

Contractor employee(s) shall be responsible for independently planning, organizing, and performing a wide variety of non-hazardous specialized administrative/technical duties in support of the successful completion of goals and deliverables and in accordance with all provisions of the Contract.

The Contractor shall have access to CPCCo business sensitive information via CPCCo’s internal document management system. CPCCo will identify or specify site specific documents, drawings, data, or other information that is to be included in the Contractor’s overall technical support. Hanford Local Area Network (HLAN) access for the purposes of retrieving/accessing CPCCo procedures and documents is required.

Unless otherwise approved, the Contractor shall work in accordance with CPCCo contract requirements, operating policies, and procedures and shall be responsible for execution of the work in accordance with the quality standards and requirements specified by the Buyers Technical Representative (BTR).

All federal and state regulations, Tri-Party Agreement requirements and milestones, as well as applicable regulatory guidance shall be followed in preparation of deliverables to the Contract and TORs.

The specific work scope to be executed will be detailed on TOR's to the Contract.

3.0 DESCRIPTION OF WORK – SPECIFIC

The Contractor shall furnish all resources, labor, equipment, and materials necessary for the satisfactory performance of the work scopes as generally described in the following tasks. Specific work scopes under each task will be mutually agreed between the Parties and authorized by means of a TOR. Contractor shall perform the contracted work scope in accordance with the mutually agreed estimated cost, schedule, and technical specifications (if any) set forth in each TOR. The work products and services to be provided, including any specific CPCCo standards and requirements, required for successful completion of this work activity will be determined by individual TOR's.

The Contract will identify a Program Manager, to be appointed under the Contract. The Contractor shall appoint a Program Manager to be located locally to be the primary interface to CPCCo Buyer and BTR's for TOR's.

3.1 Task Description

The contractor shall provide the support to CPCCo as described below in sections 3.1.1 through 3.1.9.

Services will be delineated under the IDIQ Contract only by a fully executed TOR, on an as needed basis, issued under the IDIQ.

The work products and services to be provided, including any specific CPCCo standards and requirements, required for the successful completion of this work activity will be included in a TOR.

3.1.1 Remedial Investigation/RCRA Facility Investigation and Feasibility Study/Corrective Measures Study Expertise and Support

Contractor shall have experience and provide Subject Matter Expert (SME) support, as requested, for development of CERCLA Remedial Investigation/Feasibility (RI/FS) work plans, RCRA Facility Investigation/Corrective Measures Study (RFI/CMS) Work Plans, provide administrative/technical support during the execution of RI/FS and RFI/CMS work plans, analysis of the data, development of feasibility alternatives, and preparing detailed cost estimates for remedial alternatives is are unique skills that sets the stage for successful Records of Decisions. This process will be needed for CERCLA remedial actions for groundwater, landfills,

soil, buildings, and processing facilities. CPCCo needs individuals experienced in the RCRA and CERCLA process as a contractor.

- SME in the development of RI/FS and RFI/CMS work plans including experience in using storyboarding.
- SME in the development of Remedial Investigations (RI).
- SME in the development of Feasibility Studies (FS) including FS alternative evaluations.
- SME in the development of detailed cost estimates to support the FS and related tasks.

3.1.2 Document Development and Support

Contractor shall have experience and provide SME support, as requested, for document production in support of RCRA, CERCLA, CAA, and other environmental regulations. CPCCo databases are available to support production of these documents and for accessing technical information that will be required. A list of the applicable databases and access to these will be provided on contract award. Documents typically include, but are not limited to, the following:

- Sampling and Analysis Plans/Instructions (SAP/SI) including for drilling, characterization, groundwater monitoring, and special studies.
 - Facilitation of Data Quality Objectives (DQO) sessions and writing of summary reports. Contractor shall prepare the DQO in accordance with the format and content requirements specified in each TOR.
 - Support of sample methodology selection (e.g. VSP, Multi-Incremental Sampling)
 - SAPs will be needed for a variety of needs including, but not limited to, CERCLA removal and remedial actions, and RCRA corrective actions.
- Field Summary Reports, summarizing results from drilling efforts
- CERCLA Removal Action Documentation including Engineering Evaluations/Cost Analysis, Action Memorandums, and Removal Action Work Plans. This may include removal actions associated with expedited groundwater remediation. This documentation (e.g. closure plans, removal action work plans) will also be prepared and submitted as needed for structures that are prioritized for near-term removal actions. These resources are required to address numerous existing hazards and initiate stabilization activities intended to place the canyons, ancillary, and other facilities/structures (e.g. REDOX, PUREX, B Plant, 224T, 224B) in safer and lower risk configuration. These documents will also support deactivation and demolition (D&D) of various excess structures that are currently in Surveillance & Maintenance mode.
 - Air Monitoring Plans (AMP), and other reports and documents needed for establishment, operation, execution, and completion of CERCLA removal actions
 - Including Waste Site Sampling Instructions [soil and buildings/structures]
- CERCLA Remedial Action and RCRA Corrective Action Documentation including, but not limited to, RI/FS Work Plans, RFI/CMS work plans, Optimization Test Plans, Treatability Test Plans, RI and FS Reports, RFI and CMS Reports, Proposed Plans, Proposed Corrective

Action Decisions, Record of Decision support, Corrective Action Decision support, Remedial Design/Remedial Action Work Plans (RD/RAWPs), Operations & Maintenance Plans, AMPs, and Performance Monitoring Plans

- Including all other regulatory/planning documents and reports needed for establishment, operation, execution, and completion of CERCLA remedial actions and RCRA corrective actions.
 - Expertise in performing rebound studies and aquifer hydrogeological and hydrogeochemical characterization studies.
 - Expertise in evaluation of data gap and redundancy in groundwater monitoring networks.
 - Expertise in remedy optimization, optimization methods, and application.
 - Expertise in quality assurance and quality control of CERCLA documents supporting computational analyses.
- Assist with project support and project tracking for CERCLA operable units including: the preparation of a variety of small reports such as weekly, monthly, and quarterly progress reports; updating schedule reports; and similar tasks.
 - Technical Impracticability (TI) waiver experience and support
 - Technology evaluations for remedy evaluation and selection
 - Scoping Summaries in support of CERCLA work plans
 - National Environmental Protection Act (NEPA) Environmental Assessments
 - Document reviews, using experience and expertise of a senior reviewer
 - Comments incorporation and response for all document support
 - Technical Editing
 - CERCLA/RCRA Reports- Contractor shall provide geologic/hydrogeologic technical input to monthly, quarterly, and annual CERCLA/RCRA reports, Remedial Investigation/Feasibility Studies, or other technical supporting documents as needed.
 - Supporting Engineering/Environmental Calculation Files (ECFs)
 - Needed Statistical support for sampling design, data validation, analysis of data for trends and decision making, and related tasks
 - TPA change notices

3.1.3 RCRA, General Groundwater, and AEA Support

Contractor shall have experience and provide SME support, as requested for RCRA and Atomic Energy Act (AEA) related activities. These include permitting, to support incorporation of TSDs into the Hanford RCRA Permit, both Rev 8C and Rev 9. This also includes needed support for routine RCRA permitting to support modification and construction of new facilities and changes

in operation. Specialized knowledge of implementation of RCRA groundwater regulations is especially needed. Activities needing support include, but are not limited to, the following:

- RCRA regulatory strategy
- RCRA Permitting
 - Document production in support of RCRA permit modification process
- RCRA Closure Plan documentation
 - Statistical support for development of sampling designs and related needs
- RCRA groundwater Engineering Evaluations
- RCRA groundwater monitoring plan documentation
- Supporting Engineering/Environmental Calculation Files (ECFs)
- Statistical support required for RCRA groundwater permit documents and to maintain compliance with interim status regulations (e.g., including but not limited to calculation, reporting, and analysis of statistics in accordance with the unified guidance)
- Data review and analysis/evaluation
- Groundwater monitoring network evaluations to support a compliant program under interim and final status
- SME support for RCRA and AEA groundwater compliance
- Groundwater reporting (not limited to any particular program; periodicity may be monthly, quarterly, semi-annually, or annually)
- Geographic Information System (GIS) graphical support (not limited to documents and presentations)
- AEA groundwater monitoring SAP documentation

3.1.4 Engineering Support

Contractor shall have experience and provide SME support, as requested, for engineering services to support other aspects of this Contract. They include, but are not limited to, the following:

- RCRA Independent Qualified Registered Professional Engineer reviews and required functions
- Construction Quality Assurance Plans
- Groundwater Engineering Evaluation Reports
- Landfill Cover Designs
- Technical Feasibility Evaluations

3.1.5 Stakeholder Outreach & Support

Contractor shall have experience and provide SME support, as requested, for stakeholder outreach and related services to support other aspects of this Contract. They include, but are not limited to, the following:

- Technical communication with CPCCo, Department of Energy, Tribes, Hanford Advisory Board, public, and other stakeholders.
- Expertise in communication on cultural affairs.
- Development and presentation of presentation materials such as PowerPoint, fact sheets, newspaper publications, etc.

3.1.6 Figures & Mapping

Contractor shall have experience and provide SME support, as requested, for GIS and graphics services to support other aspects of this Contract. They include, but are not limited to, the following.

- GIS support including use of ESRI software such as ArcGIS, ArcCatalog, and ArcPro
- Graphics support using common software (e.g. Adobe Illustrator, Microsoft Visio, AutoCAD)
- Ability to follow existing processes and configuration control for graphics

3.1.7 Technical Facilitation

Contractor shall have experience and provide SME support, as requested, for directing technical facilitation sessions resulting in successful outcomes. Facilitation sessions and workshops are needed to support regulatory document development (e.g. RI/FS work plans, RI/FS reports, RD/RAWPs), process improvements, DQOs, etc.

3.1.8 Air Permitting and Modeling Support

Contractor shall have experience and provide SME support, as requested, for supporting CAA activities including, but not limited to, the following:

- CAA permitting, both radioactive and toxics emissions
- CAP88, AirMod, and related air emissions software capability and experience
- Develop, revise, and review total effective dose equivalent (TEDE) environmental air emissions documents/calculations
- Review of near-field air monitor data
- Draft, revise, and review air monitoring plans and notice of construction documents
- Develop radiological inventories for tanks, components, waste sites, unplanned release sites, and facilities

- Assist in resolving regulatory issues, resolving comments, and drafting/reviewing position papers
- Prepare and review reports, plans, procedures, white papers, and technical documents
- Perform self/management assessments
- Develop historical site assessments for facilities and waste sites
- Develop cost/benefit analysis of remediation options
- Support non-radiological air technical documents, calculations, regulatory evaluations, estimate fugitive air, toxic air pollutants (TAPs) and greenhouse gas (GHG) emissions to hypothetical offsite individuals using computer air dispersion modeling programs.
- Perform cost benefit analyses
- Perform Best Available Control Technology evaluations
- Maintain Software Quality Assurance Documents for CAP-88 Computer Model
 - The Contractor shall provide support as directed by the Buyer to maintain changes to Software Quality Assurance Documents in accordance with CPCC-PRO-IRM-309, Controlled Software Management for the EPA's CAP-88 computer model (HISI ID: 4153, PRC-CAP-88). Changes to the software quality assurance documents may be due to changes in regulations, procedures, CAP-88 software, etc.

3.1.9 Engineering Cost Estimating

Contractor shall have experience and provide SME support, as requested, for detailed engineering cost estimating to support CERCLA documents, RCRA, documents, and related tasks.

3.2 Special Requirements

Special requirements of the work will be addressed at the TOR level

3.3 Acceptance Criteria

Work products and services provided shall meet all applicable CPCCo procedures for control and review of work products and pertinent regulatory requirements, as required by this Contract and incorporated provisions. Acceptance shall be based on validation by CPCCo that the contractor has resolved and incorporated CPCCo comments in accordance with Section 7 or 8.

All submittals shall be accurate, legible, and reproducible. Before delivery, the Contractor shall review its work products, as applicable, for technical adequacy, completeness, and appropriate content in accordance with Section 7 or 8.

Deliverables shall be subject to approval by the TOR BTR. The TOR BTR will determine additional acceptance criteria or items to be resolved, as necessary. Deliverables shall comply

with the TORs and will be reviewed against the CPCCo procedures (Note: Procedures may be revised, or new procedures added at the discretion of CPCCo) and project technical basis documents before acceptance.

Further specific Acceptance Criteria applicable to the scope will be addressed in TOR's.

3.4 Organizational Interfaces

The Contractor shall interface with various CPCCo (and other) organizations through the CPCCo Contract Specialist (or designee), as required. The interfaces are:

CPCCo Contract Specialist- Ginny Jacobsen / (509) 376-7955

CPCCo Buyer's Technical Representative- To Be Determined

Further interfaces will be identified in TOR's.

3.5 Work Not Included

Work not included in this Contract includes human health and ecological risk assessment, Vadose Zone and Groundwater fate and transport models, and non-air modeling. Additionally, the development and maintenance of documents related to DOE Order 435.1 (e.g. Performance Assessments, Annual Summary Plans) are not included in the scope of this Contract.

The work is limited to regulatory technical support and does not include the actual performance of remediation field work. Other work not included will be addressed in TOR's.

3.6 Buyer Furnished Materials and Equipment

The CPCCo will furnish the following materials, equipment, and facilities at no cost to the Contractor for use in performing this work scope:

- a. Access to computers, office supplies, plotters, and printers in turn-around offices in MO277, the Federal Building or other CPCCo facilities. No supplies will be provided for use at contractor facilities.

3.7 Site Conditions and Known Hazards

The site conditions and/or known hazards are per the specific site conditions of the facilities listed in this Contract. Additional site conditions and/or known hazards will be identified in each TOR.

3.8 Site Coordination Requirements

Contractor site coordination and interface requirements include working with the TOR BTR, project managers, project technical staff, and at times regulatory agency personnel and the DOE/RL customer.

Further contractor site coordination and interface requirements will be determined in each TOR.

4.0 TECHNICAL REQUIREMENTS

Contractor will perform in accordance with the terms and conditions of this contract, CPCCo internal policies and procedures, and quality assurance provisions, including safety programs, laws, orders, permits, rules, confidentiality of information and intellectual property safeguards.

4.1 Work Location / Access Requirements (if applicable)

Work locations will potentially consist of contractor offices, remote office work, CPCCo and RL offices in Richland, and periodic presence on the Hanford Site, depending on the nature of the work. Work locations and access requirements will be addressed in each TOR.

Site visits may be required for site familiarization and coordination activities. The Contractor must have some personnel prepared to make periodic visits to Hanford Site locations (e.g. 200 East/West Area).

5.0 PERSONNEL REQUIREMENTS

5.1 Training and Qualification

Contractor is expected to provide appropriately trained and qualified staff to perform the type of work associated with their professional skill at the Hanford site. Contractor personnel must display and maintain the necessary expertise, understanding of applicable industry standards (e.g. skill of the craft), qualification, and certification requirements to perform the assigned work.

- A. Task specific or unique training or qualifications required for this task includes, but is not limited to the following:
 - a. CPCCo General Employee Training (CGET) or Hanford Site Orientation.
CPCCo will schedule and furnish Hanford Site-Specific training courses at no additional cost to the contractor (examples include CGET, Hanford Fire Watch, or Hanford Site Orientation.) **In the event the contractor personnel miss the assigned training class or medical exam appointment, the contractor will be responsible for costs associated with the missed training/medical exam.**
- B. The Contractor is expected to provide appropriately trained and qualified staff to perform the type of work associated with their skill of craft at the Hanford site.
- C. CPCCo shall provide Contractor staff task or facility specific training as required for site and facility access and safe performance of assigned tasks.
- D. Testing requirements for personnel who will be working in substance Testing Designated Positions.

5.2 Security and Badging Requirements

For any on site work, general site access badging is required. Special clearance requirements will be provided, if applicable.

- The Subcontractor shall wear a CPCCo-issued security badge identifying himself/herself. A minimum of two working days advance notice is needed for site badging.

5.3 Site Access and Work Hours

Work will be done on a 4 x 10 schedule for work performed on-site. The standard workday shall consist of ten (10) hours of work between 6:00 AM and 4:30 PM, with one-half hour designated as an unpaid period for lunch. No work occurs on the non-working Fridays on-site. For work at the contractor's office, no specific work hours are required. If a schedule alternative is required BTR will communicate to contractor's contact.

6.0 ENVIRONMENTAL, SAFETY, HEALTH, AND QUALITY REQUIREMENTS

The Contractor shall perform work safely, in a manner that ensures adequate protection for employees, the public, and the environment, and shall be accountable for the safe performance of work. The Contractor shall comply with, and assist CPCCo in complying with Environmental, Safety, Health, and Quality (ESH&Q) requirements of all applicable laws, regulations, and directives.

Materials supplied or purchased for use in performance of this contract, to the maximum extent practical, shall be environmentally preferred as described in 40 CFR 247 and including Biobased products as designated by the USDA. www.biopreferred.gov

The following project-specific ESH&Q requirements are applicable to this scope of work in addition to the requirements identified in the contract [General Provisions](#) and, when work is being conducted on site, the additional ESH&Q requirements in [SP-5](#) (*On-Site Services*) should be followed.

- A. Contractor shall meet all applicable CPCCo OS&IH requirements including but not limited to PRC-MP-SH-32219, 10 CFR 851 CPCCo Worker Safety and Health Program Description, Appendix B.
- B. Prior to on-site work and as required by a TOR, Contractor shall assist and support CPCCo in the development and approval of Employee Job Task Analysis (EJTA) for Contractor employees. Working with CPCCo, the Contractor shall perform a preliminary hazards assessment to identify anticipated chemical/physical hazardous exposure(s) likely to be encountered during performance of the contracted work. This assessment will be documented on a CPCCo draft EJTA and submitted to the TOR BTR. The TOR BTR will enter the data into the CPCCo EJTA system for review and approval. The Hanford Site Occupational Medical Provider will schedule any needed medical exams and notify Contractor point of contact. Contractor shall be responsible for notifying Contractor employees of medical exam appointment dates, times, and locations.
- C. Prior to on-site work and as required by a TOR, Contractor shall submit for approval to CPCCo, a completed JHA covering the intended work scope. Unless specifically directed by the Contract Specialist, the Contractor may elect to use one of the following three methods: the CPCCo Web-based AJHA Tool, the CPCCo provided JHA/AHA for Subcontractors, described in Appendix I using Site Forms A-6004-784 and A-6005-785, or other documented safety analysis as chosen by the Contractor and approved by the BTR.

- D. Contractor and its subcontractors shall be responsible to comply with State, Federal, and DOE requirements or regulations. Where there is a difference in regulations or requirements, the most stringent shall apply.
- E. Contractor and its subcontractors shall be responsible to comply with all applicable sections of Special Provisions – On Site Services (SP-5).
- F. Contractor shall perform work in compliance with facility-specific procedures and requirements documents applicable to the work area.
- G. Contractor shall take appropriate action, up to and including stopping work, and immediately notify CPCCo if an unplanned risk or hazard is discovered that is not covered by directions provided by CPCCo. This action includes notifying CPCCo if the work exposes their workers to hazards that require medical monitoring.

7.0 MEETINGS AND SUBMITTALS

7.1 Meetings

- A. Contractor shall participate in the following meetings:
 - a. Contractor shall participate in meetings requested by the Contract Specialist or the BTR as necessary for the performance of work.
 - b. Contractor participation in certain additional meetings will be determined on each individual TOR.

7.2 Submittals

- A. There are no submittals specific to this Contract.
- B. Specific TORs may require submittals and will be specified at that time. The Contractor deliverables shall be submitted using the Subcontractor Document Submittal (A-6004-757) or other approved method. The approved submittal method will be defined in the TOR. Each TOR will contain a submittal register listing required submittals, see Attachment 1 for an example.

8.0 DELIVERABLES, PROJECT CONTROLS, MILESTONES, AND PERFORMANCE SCHEDULE REQUIREMENTS

All transmittal subject headings shall contain, at a minimum, the subcontract number, submittal number, and submittal description.

Deliverables shall be provided in electronic format unless available only as a hard copy. Electronic formats must be non-password protected in one of the following formats:

• Microsoft® Office Compatible	• Moving Picture Expert Group (MPEG)
• Portable Document Format (PDF)	• Extensible Markup Language (XML)
• Tagged Image File Format (TIFF)	• HyperText Markup Language

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	(HTML)
<ul style="list-style-type: none"> Graphics Interchange Format (GIF) 	<ul style="list-style-type: none"> Comma Separated Values (CSV)
<ul style="list-style-type: none"> Joint Photographic Experts Group (JPEG) 	<ul style="list-style-type: none"> Text (TXT)
<ul style="list-style-type: none"> Windows Media Video (WMV) 	<ul style="list-style-type: none"> Other format defined in a TOR

Deliverables will be specified in each TOR, but generally will consist of reports, forms, and related documentation. Milestones and schedules are project and TOR specific.

Acceptance of deliverables shall be based on validation by CPCCo that Contractor has developed, resolved, and incorporated all applicable requirements and CPCCo comments, as necessary.



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ATTACHMENT 1 – Submittal Register

CONTRACT SUBMITTAL REGISTER

Contract Number/Name:							Revision		
Submittal No.	Type and # of Copies	Technical Submittal	Vendor Information	Description of Submittal	Submittal Date (when required)	Approval Organization	CPCCo Review Time Needed (workdays)	Contract Paragraph or Requirement Reference	
001								/	
002								/	
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004								/	
005								/	
006								/	
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For electric submittals, the number of hard copies can be negotiated with the Contract Specialist and approved by the Project Manager.

1. An alpha numerical or alpha sequence (i.e., M1, M2, M3, or RA, RB,).

2. Submittal type, number of copies and format:

APW = Approval Required Prior to Work (CPCCo must approve Contractor's submittal prior to Contractor being authorized to proceed with any activity/work associated with eh submittal).

AP = Approval Requires (CPCCo must approve the Contractor's submittal, however, work associated with eh submittal may proceed prior to CPCCo approval).

Format: Describes the type of submittal required (electronic or printed):

DWG = An AutoCAD drawing using the Hanford standard formatting (See CHPRC-00263, *Off-Site Vendor Instructions for the Preparation and Control of Engineering Drawing*).

MFC = Microsoft Format Compatible application (Word, Excel, Access, PowerPoint)

P3 = A Primavera Project Planner schedule

GEN = General or Open Format/Media

PDF = Adobe Acrobat (Portable Document Format)

3. Technical submittal is Engineering or Quality affecting submittals. The purpose of a Yes in this column is to designate the need for formalized comments, and a formalized comment disposition process by the Contractor. This process can always be used at the option of the BTR. See CPCC-PRO-AC-16405, for additional details. Select "YES" for formalized comments, otherwise Select "NO" for the more common and faster review process used by Document Control such as voting buttons, or e-mail type comments not formalized on comment disposition sheets. Examples of Technical Submittals would include Engineering or Fabrication Drawings, or Certificates of Conformance.

4. Vendor Information. Determine if there is any subset of information that needs to be retained as part of the permanent records system after contract closeout. Typically, project and contract records are archived at the end of the contract/project life cycle. Facility design information, that is not captured via HNF drawing or document number at the end of the project is designated as Vendor Information at the end of the project/contract life cycle if it is needed by the program/facility/functional organization. See also CPCC-PRO-EN-440, Vendor Information for additional information. Select "YES" for Vendor Information, otherwise, select "N."

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5. Description / Document Title. Describe submittal.
6. Required submittal date or its relationship to project milestones. Examples are July 14, 2009, or Award + 15 days, Contract Completion +30 days.
 - A Date of Award
 - C Completion of Well
7. Specify Approver Organization. Examples are Construction Manager, Safety, Quality, Radiation Protection, Waste Management.
8. Specify the number of Workdays required for review of the submittal.
9. Specify the requirement by reference to the SOW or Specifications. Example for Training Records: Ref. SOW 01150-1